

ELIAS MOTSOALEDI LOCAL MUNICIPALITY



2018/2019 second quarter performance report

mm

2nd QUARTER PERFORMANCE REPORT

1. Introduction

The Service Delivery and Budget Implementation Plan provides the basis for measuring performance in service delivery against the end of the year targets and implementing the budget. In addition, the SDBIP creates a line of accountability from senior management to all employees. The SDBIP convert the needs of communities into measurable performance measures, indicators and targets.

The SDBIP explicitly defines lines of accountability and responsibility. The Municipal Performance targets are monitored on quarterly basis and as envisaged in the SDBIP are then cascaded to individual managers and will form the basis of the quarterly performance coaching sessions.

2. Executive Summary

The table below represents the institutional performance for the 2nd Quarter per department:

Key Performance Area	departments	Total annual KPI	Total 2nd quarter target	Achieved KPIs	Not achieved KPIs	not applicable	Total Percentage achieved %
1	Development planning	16	13	8	5	3	62%
2	Executive support	10	8	3	5	2	38%
3	Corporate services	24	18	13	5	6	72%
4	Municipal Managers' office	15	8	7	1	7	87%
5	Finance	13	7	6	1	6	86%
6	Community services	10	9	8	1	1	89%
7	Infrastructure	29	25	18	7	4	72%
	TOTAL	117	88	63	25	29	72%

The table below represents the institutional performance for the 2nd Quarter per Key Performance Area:

Key Performance Area Number	Key Performance Area	Total No. of Set Targets	Total No. of Achieved targets	No. of Targets NOT Achieved	Not applicable	% Achieved Targets
1	Spatial Rationale	8	4	2	2	67%
2	Institutional Development & Transformation	20	10	4	6	72%
3	Local Economic Development	6	3	2	1	60%
4	Basic Service Delivery	33	20	10	3	67%
5	Financial Management & Viability	11	4	2	5	67%
6	Good Governance & Public Participation	15	5	9	1	36%
	Total	93	46	29	18	61%

MM

DEVELOPMENT PLANNING

KPA 1: SPATIAL DEVELOPMENT ANALYSIS AND RATIONALE

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges	Remedial Actions		
To promote intergrated human settlement	spatial planning	% site demarcation projects at Ga-Matsepe	opex	N/A	New	n/a	n/a	n/a	n/a	n/a	n/a
		% site demarcation projects at Inkosi Mahlangu	opex	N/A	New	n/a	n/a	n/a	n/a	n/a	n/a
		subdivision of Erven Roosenekaal	opex		New	80% subdivision application	0%	delayed appointment of service provider	speed up the appointment	none	not achieved
	land use management	% Development of Land use scheme (LUS)	opex		100%	50% status quo report	0%	delayed appointment of service provider	speed up the appointment	status quo report	not achieved
		% of land use applications received and processed within 90 days	opex		100%	100%	100% of land use applications received and processed within 90 days	none	none	land use application register	achieved

To promote integrated human settlement	% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans	n/a		100%	100%	100%		100%	100%	100%	100% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans	none	none	Building plans application register	achieved
	% of new building plans of more than 500 square metres assessed within 28 days of receipt of plans	n/a		100%	100%	100%		100%	100%	100%	100% of new building plans of more than 500 square metres assessed within 28 days of receipt of plans	none	none	Building plans application register	achieved
	% of inspections conducted on building construction with an approved plan to ensure compliance with National Building Regulations and Building Standards	n/a		100%	100%	100%		100%	100%	100%	100% of inspections conducted on building construction with an approved plan to ensure compliance with NBRBS	none	none	Inspection report	achieved

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2018/19	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
	EPWP	Number of job opportunities provided through EPWP grant by 30 June 2019 (GKPI)	EPWP grant		69	69	134 EPWP participants appointed	none	list of approved appointees	Achieved

MM

To promote conducive environment for economic growth and development	SMME's	Number of networking events held by 30 June 2019	opex		3	1	1 networking event took place	none	none	reports and attendance register	achieved
		Number of SMME's and Co-operatives capacity building workshops/ training held by 30 June 2019 (LED training)	Opex		21	4	3	postponement of the training session by the trainer	to reschedule the training in the 3rd quarter	reports and attendance registers	not achieved
		% Reviewal of LED Strategy	opex		1	20%	0%	non responsive service providers	to procure service provider through sec. 32 of MFMA Regulations	none	not achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						2nd Qrt target	Progress to date	Challenges	Remedial Actions		
To enhance good	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	unqualified opinion	unqualified opinion attained	none	none	AGSA audit report	Achieved
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019	n/a		38%	n/a	n/a	n/a	n/a	n/a	n/a

governance and public participation	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	65%	50%	crafting of application forms for development applications would form part of LUS process.	to be addressed once the SP is appointment for LUS development	Quarterly IA status reports	not achieved
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (planning)	n/a	100%	75%	89%	none	none	Quarterly risk assessment report	achieved

4/23

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2018/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
	policy review	number of policies reviewed C13	n/a		0	3 substance and travelling policy, occupational health and safety policy	8 policies reviewed *Overtime Policy; *Leave Policy; *Cellphone & Mobile Data Policy *Patch Management Policy *Physical Server Room Access Policy *Anti-Virus Policy *Firewall Policy *Assets Management Policy.	Substance and Travelling Policy was reviewed but deferred by Municipal Council	Re-submission of the Substance and Travelling Policy in the Municipal Council in Q3	Council Resolutions achieved
	policy development	number of policies developed	n/a		n/a	n/a	n/a	n/a	n/a	n/a
	employment equity	establishment of employment equity forum by 1 February 2019	n/a		new	n/a	n/a	n/a	n/a	n/a
		Submission of employment equity report to DOL by 31st January 2019	n/a		new	n/a	n/a	n/a	n/a	n/a

Skills programme	Number of employees approved for study financial assistance	Opex			new	2	1	Discontinued studies	Adjustment of annual target	Approval letters signed by municipal manager	Target Not Achieved
WSP	Approval of reviewed WSP (work skills plan) by 30 June 2019	n/a			1	n/a	n/a	n/a	n/a	n/a	n/a
	% of a municipality's budget actually spent on implementing its workplace skills plan	1%			1%	n/a	n/a	n/a	n/a	n/a	n/a
LLF	Number of LLF meetings held	n/a			6	6	4 LLF Meetings *13/07/2018 *08/08/2018 *31/08/2019 *18/09/2018	Lack of quorum	Meeting shall be held in the 3rd quarter	Attendance register and minutes	Target Not Achieved
ICT	Number of ICT steering committee meetings	n/a			5	2	1 ICT Steering Committee meeting held on 17th September 2018	Lack of quorum	Meeting shall be held in the 3rd quarter	attendance register and minutes	Target Not Achieved
	Number of ICT reports generated	n/a			new	2	2	None	None	ICT reports	Target Achieved
Customer services	Number of customer care services reports generated	n/a			new	2	2	None	None	Customer care reports	Target Achieved

To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Staff turnover	number of staff turnover reports generated	n/a		new	2	2	2	None	None	Staff turnover reports	Target Achieved
Occupational health and safety (OHS)	Number of occupational health and safety reports generated	n/a		new	2	2	2	None	None	OHS reports	Target Achieved
Employee Assistance Programme (EAP)	Number of Employee Assistance programme reports generated	n/a		new	2	2	2	None	None	EAP reports	Target Achieved
Disciplinary cases	Number of disciplinary cases reports generated	n/a		new	2	2	2	None	None	Disciplinary cases reports	Target Achieved
Training	Number of training reports generated	n/a		new	2	2	2	None	None	Training reports	Target Achieved

14/11

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						2nd Quarter Target	Progress to date	Challenges	Remedial Actions		
To enhance good governance and public participation	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	unqualified opinion	unqualified opinion	None	none	AGSA audit report	achieved
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019	n/a		38%	n/a	n/a	n/a	n/a	n/a	n/a
	Risk Management	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	65%	100% (1/1) findings resolved/addressed	None	None	Quarterly IA status reports	Target Archived
		% execution of identified risk management plan within prescribed timeframes per quarter (Corporate Serv. Dept.)	n/a		100%	75%	83%	None	None	Quarterly risk assessment report	Target Archived

CAPITAL PROJECTS												
Ward No.	Strategic Objectives	Projects	Key performance indicator	Original Budget R 000's 2018/19	Expenditure	Audited Baseline 2016/17	2nd Quarter Target	Progress to date	Challenges	Remedial Actions	Evidence	achieved / not achieved
n/a		Furniture and equipment	% processing of procurement request submitted	R400 000,00	R28, 720,00	100%	100% processing of procurement request submitted H39	7% processing of procurement request submitted	Non-responsiveness of the tender	* Re-advertisement of the tender *Change indicator to # of reports generated on furniture & equipment purchased	processed requisitions	not achieved
n/a	To provide for basic services delivery and sustainable infrastructural development	Computer Equipment	% processing of procurement request submitted	500 000	R394,892.32	100%	100% processing of procurement request submitted	100% of procurement requests processed	*Slowness *Products of substandard quality	*Q2 Service Providers Performance Assessment Meeting scheduled for last week of Jan 2019 *Change indicator to # of reports generated on computer equipment purchased	processed requisitions	achieved
n/a		machinery and equipments	% processing of procurement request submitted	500 000	R37,500,00	100%	100% processing of procurement request submitted	100% of procurement requests processed	None	*Change indicator to # of reports generated on machinery & equipments purchased *Consider downward budget adjustment & increase training budget	processed requisitions	achieved

n/a	air conditioners	% processing of procurement request submitted	300 000	R38,260.87	100%	100% processing of procurement request submitted	100% of procurement requests processed	None	*Change indicator to # of reports generated on air conditioners purchased	processed requisitions	achieved
-----	------------------	---	---------	------------	------	--	--	------	---	------------------------	----------

MM

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges	Remedial Actions		
To build capable, responsive, accountable, effective and efficient municipal institutions and administration	Performance Management	% of KPIs and projects attaining organisational targets (total organisation) by 30 June 2019	Opex		66%	50%	70%	none	none	Performance report	achieved
		Final SDBJP approved by Mayor within 28 days after approval of Budget	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a

mm

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
to promote conducive environment for economic growth and development	EPWP	Grant agreement signed between EMLM and dept. of public works stipulating the EPWP targets	n/a		1	n/a	n/a	n/a	n/a	n/a

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
To improve sound and municipal financial management	Expenditure	% spend of the Total Operational Budget excluding non-cash items by the 30 June 2019	Opex		90%	50%	51%	none	budget report	not achieved
		Remuneration (Employee Related Costs and Councillors Remuneration) as % of Total Operating Expenditure per quarter	Opex		<39%	<39%	<35.07	none	section 71	achieved

mm

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved/ Not Achieved
						2nd Qtr Target	Progress to date	Challenges		

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved/ Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
To enhance good governance and public participation	Good Governance and oversight	Submission of Final audited consolidated Annual Report to Council on or before end of January 2019	n/a		1	n/a	n/a	n/a	n/a	n/a
		submission of annual report oversight report to council by March 2019	n/a		1	n/a	n/a	n/a	n/a	n/a
	IDP Development	Final IDP tabled and approved by council by the 31 May 2019	n/a		1	n/a	n/a	n/a	n/a	n/a
		Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	unqualified opinion	unqualified opinion	none	AGSA audit report	achieved

MM

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges	Remedial Actions		
To enhance good governance and public participation	Audit	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019 (Total organisation)	n/a		38%	n/a	n/a	n/a	n/a	n/a	n/a
	Audit	% Internal Audit Findings resolved per quarter as per the Audit Plan (total organisation)	n/a		66%	65%	81%	none	none	Quarterly IA status reports	achieved
	Risk Management	Number of Risk Management report submitted to the Risk Management Committee per quarter	n/a		4	2	1	none	none	Quarterly risk management report	achieved
	Risk Management	Number of quarterly Risk Management Committee meetings convened by June 2019	n/a		4	2	1	none	none	attendance register and minutes	achieved
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (OMM)	n/a		100%	75%	80%	none	none	Quarterly risk assessment report	achieved

MM

INFRASTRUCTURE SERVICES

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
To promote conducive environment for economic growth and development	EPWP	number of job opportunities created on capital projects through EPWP grant by 30 June 2019 (SKPI)	EPWP grant		630	180	195	none	list of appointees	Achieved

12/19

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Achieved / Not Achieved	
						2nd Qtr target	Progress to date	Challenges	Remedial Actions		Evidence
To provide for basic services delivery and sustainable infrastructural development	Electricity	number of households connected to basic level of electricity by 30 June 2019 (GKP)	INEP		99%	n/a	n/a	n/a	n/a	n/a	n/a
		% development of public lighting master plan	opex		New	70% draft public lighting master plan developed	40%	Project behind schedule due to lack of information on municipal asset register	The service provider is conducting site visits and verifying the public lighting infrastructure	progress report	Not achieved
	kilometers of new paved roads to be built	M/G		7.3km	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	kilometers of graveled roads regavelled and bladed	opex		New	70 km	338km	None	None	completion certificates	Achieved	
	% installation of energy efficient management system	opex		New	50% installation of energy efficient	0%	Project still on tender stage due to non-responsive of tenderes	the municipality to apply for section 32 of SCM regulation with one of the municipalities or municipal entity	Advertisements	Not achieved	

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
To improve sound and sustainable municipal financial management	Project Management	% spending on MIG funding by the 30 June 2019	MIG	12981390	77%	60%	65%	None	MIG monthly report	Achieved
	Electricity	% spending on INEP funding by the 30 June 2019	INEP	3 162 993	99%	50%	79%	None	INEP monthly report	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr target	Progress to date	Challenges		
To enhance good governance and public participation	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	unqualified opinion	unqualified opinion	none	AGSA audit report	achieved
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019	n/a		38%	n/a	n/a	n/a	n/a	n/a
		% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	65%	78%	None	Quarterly IA status reports	Achieved
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (infrastructure)	n/a		100%	75%	88%	none	Quarterly risk assessment report	Achieved

MM

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr target	Progress to date	Challenges		
To build capable, responsive, accountable, effective and efficient municipal institutions and administration	municipal infrastructure grants (MIG)	number of MIG reports submitted to Cogesta	n/a		new	6	6 reports submitted	None	proof of submission	Achieved
	department of energy (DOE)	number of reports submitted to department of energy	n/a		new	6	6 reports submitted	None	proof of submission	Achieved

MM

CAPITAL PROJECTS

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2018/19	Expenditure	Audited Baseline 2016/17	2nd Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
25	Electrification of households at Makaepea village	To provide for basic services delivery and sustainable infrastructural development	% electrification of households in makaepea	2 869 565	2 837 109	100%	60% construction	100% completed and energised	None	None	progress report	Achieved
9	Electrification of new town village (Thambo)	To provide for basic services delivery and sustainable infrastructural development	% Electrification of new town village (Thambo)	2 912 000	1 597 387	new	60% construction	65%	The community refused to have the village energised, citing issues of budget vs number of stands	The municipality to intervene on this issue	progress report	Achieved
14	Electrification of households at Masakaneng	To provide for basic services delivery and sustainable infrastructural development	% electrification of households in Masakaneng	2 912 391	2 413 235	100%	60% construction	81%	The community is concerned about the village not being energised since Phase 1, the municipality is awaiting approval of the bulk supply point by Eskom	The municipality is engaging Eskom to fast track the approval of the application	progress report	Achieved

MM

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget 2018/19	Expenditure	Audited Baseline 2016/17	2nd Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
13	installation of electrical meters in Groblersdal	To provide for basic services delivery and sustainable infrastructural development	% installation of bulk, prepaid meters and vending system	1 304 384	0	new	40% installation of bulk, pre-paid meters and vending system	0%	The project to be re-advertised due to non-responsive	Project to be re-advertised	tender advert	Not achieved
13	upgrading of Groblersdal substation	To provide for basic services delivery and sustainable infrastructural development	initiation of Groblersdal substation upgrade	869 565	0	new	n/a	n/a	n/a	n/a	n/a	n/a
20,18,10,25	Monsterios to makgopheng road, Kgoshi Mathebe and Kgoshi Matsepe	To provide for basic services delivery and sustainable infrastructural development	% Construction of Monsterios to makgopheng road, Kgoshi Mathebe and Kgoshi Matsepe	7 826 087	3 498 440	50%	50% site handover and site establishment	52% - contractor busy with finishing at Kgoshi Mathebe and subbase layer at Kgoshi Matsepe	Disruption of site by labour that is on standby and local SMME's who do not want to follow procurement processes at Kgoshi Matsepe. Underground Eskom power line and boulders found in the middle of the road during excavations at Kgoshi Matsepe	Meeting were held with stakeholders to clarify the processes of labour recruitment and subcontracting local SMME's. The RE was tasked to apply for relocation of Eskom line	progress report	Achieved

MM

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget 000's 2018/19	Expenditure	Audited Baseline 2016/17	2nd Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
21	Kgaphamadi road	To provide for basic services delivery and sustainable infrastructural development	% construction of kgaphamadi road	15 601 739	8 095 923	100%	50% progress (site establishment and subbase completed)	41% - contractor busy with mass earthworks, rock blasting, laying of gabion mattress and bridge foundation	Project currently behind schedule	The contractor has been requested to submit an acceleration plan and revised programme of works to catch up	progress report	Achieved
13	Groblerdsdal roads and streets	To provide for basic services delivery and sustainable infrastructural development	% maintenance of Groblersdal roads and streets	1 739 130	0	100%	50% maintenance of Groblersdal roads and streets	0% - project on tender stage	the project advertisement delayed due to financial status of the municipality	project advertised and to be closed in January 2018	Advert	Not achieved
14	Naganeng construction of bus route	To provide for basic services delivery and sustainable infrastructural development	% construction of Naganeng bus route	8 817 000	5 296 849	new	75% progress (base and surfacing completed)	100% complete	None	None	Completion Certificate	Achieved
7	Nyakoroane road construction	To provide for basic services delivery and sustainable infrastructural development	construction of nyakoroane road	1 304 348	0	100%	50% advertisement and appointment of contractor	0% - project on tender stage	the project advertisement delayed due insufficient budget	project advertised and to be closed in January 2018	Advert	Not achieved

mm

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget 000's 2018/19	Expenditure	Audited Baseline 2016/17	2nd Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
5	Mpheleng road construction	To provide for basic services delivery and sustainable infrastructural development	% construction of Mpheleng road	8 478 261	8 195 751	New	50% progress (site establishment and subcase completed)	92% - contractor busy with snag items	None	None	progress report	Achieved
31	Motetema internal streets	To provide for basic services delivery and sustainable infrastructural development	% upgrading of Motetema internal street	3 478 261	0	100%	50% progress (site establishment and subcase completed)	0% - project on tender stage	The available budget for 2018/19 is insufficient for construction and will be used for the Designs only	The Service provider to be appointed for designs only	Advert	Not achieved
29	Ramogwerane to nkadimeng road and storm water	To provide for basic services delivery and sustainable infrastructural development	% construction of Ramogwerane to nkadimeng road and storm water	1 500 000	0	100%	50% progress (site establishment and subcase completed)	0% - project on tender stage	the project advertisement delayed due insufficient budget	project advertised and to be closed in January 2018	Advert	Not achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2018/19	Expenditure	Audited Baseline 2016/17	2nd Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
30	Laersdrift road	To provide for basic services delivery and sustainable infrastructural development	% construction of Laersdrift road	6 087 000	4 725 050	new	50% progress (site establishment and subcase completed)	50,5% - contractor busy with base layer	There is a wetland within the initial road reserve, material from the borrow pit was found not to be suitable for the base layer and contractor is behind schedule due to the above delays	The road has been re-routed to avoid the wetland, a borrow pit has been identified for the base layer material and the contractor is to be requested for a revised programme of works	progress report	Achieved
13	Development of workshop	To provide for basic services delivery and sustainable infrastructural development	% development of workshop	4 447 165	1 437 795	25%	50% site handover and site establishment	28% - contractor busy with steel works	shortage of the budget and the contractor has to complete the scope of work as per available budget	The municipality has indicated to the contractor that it cannot commit to avail funds in the next financial year; the contractor should complete works only to the value of the available funds	progress report	Achieved

COMMUNITY SERVICES

KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved	
						2nd Qtr Target	Progress to date	Challenges			Remedial Actions
To provide for basic services delivery and sustainable infrastructural development	Waste management	% of households with access to a minimum level of basic waste removal by 30 June 2019 (once per week) (GKPI)	Opex	Opex	16,5%	16,5%	9% of the Household have access to a minimum level of basic waste removal	unable to extend the service due to financial constraints	Lobby for funding	weekly waste collection schedules	Not Achieved
	Education/ Libraries	Number of initiatives held to promote library facilities by 30 June 2019	n/a	Opex	4	2	2	None	None	Attendance register and reports	Achieved
	Environmental management	Number of waste minimization projects initiated by 30 June 2019 (Environmental awareness programmes)	Opex	Opex	4	2	2	None	None	Attendance register and reports	Achieved
	Disaster management	Number of disaster awareness campaigns conducted by 30 June 2019	Opex		8	2	2	None	None	Attendance register and reports	Achieved

MMW

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Remedial Actions		

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved	
						2nd Qtr	Progress to date	Remedial Actions			
To enhance good governance and public participation	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a	0	Qualified Opinion	unqualified opinion	unqualified opinion	None	AGSA audit report	achieved	
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019	n/a		38%	n/a	n/a	n/a	n/a	n/a	n/a
		% internal Audit Findings resolved per quarter as per the Audit Plan	n/a	0	66%	65%	100%	None	None	Quarterly IA status reports	Achieved
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Community services)	n/a		100%	75%	88%	None	Quarterly risk assessment report	Achieved	

11/07

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved		
						Progress to date	Challenges	Remedial Actions				
COMMUNITY SERVICES PROJECTS												
Ward No.	Strategic objectives	project	key performance indicator	Original Budget R 000's 2018/19	Expenditure	Audited Baseline 2016/17	2nd Qtr Target	Progress to date	Challenges	Remedial Actions	Achieved / Not Achieved	
9	To provide for basic services and sustainable infrastructural development	Fencing of Elandsdoom cemeteries	% Fencing of Elandsdoom cemeteries	521 739	R0.00	new	50% Advertisement	Advertisement placed	None	None	copy of advertisement	Achieved
13		Grobiersdal land fill site	Upgrading of landfill site	3000 000	R0.00	new	50% Appointment of the consultants for the designs	50% service provider appointed for the designs	None	None	appointment letter	Achieved

03/07

BUDGET AND TREASURY

KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
To provide for basic service delivery and sustainable infrastructural development	Indigents	% of (indigents) households with access to free basic electricity services by 30 Jun 2019 (GKPI)	opex		2.5% (1500)	16% (1558)	Eskom takes long to add new applicants	Engagements to take place between EMLM and ESKOM	indigent register and Eskom beneficiary list	Achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
To improve sound and sustainable municipal financial management	Financial management	Cost coverage ratio by the 30 June 2019 (GKPI)	opex		4:01	n/a	n/a	n/a	n/a	n/a
	Revenue	% outstanding service debtors to revenue by the 30 June 2019 (GKPI)	opex		5%	n/a	n/a	n/a	n/a	n/a
	Budget	Submission of MTRE Budget to Council 30 days before the start of the new financial year	n/a		1	n/a	n/a	n/a	n/a	n/a
	AFS	Audited Annual Financial Statements (AFS) and Audit report submitted to council by January 2019	n/a		1	n/a	n/a	n/a	n/a	n/a
	SCM	number of monthly SCM deviation reports submitted to municipal manager	n/a		12	6	2	None	Signed deviation register	Achieved
	Expenditure	% Payment of creditors within 30 days	Opex and Capex budget		100%	100%	100%	none	creditors age analysis	Achieved
	Assets management	Number of assets verification reports submitted to municipal manager by 30 June 2019	n/a		1	1	n/a	n/a	n/a	n/a

MM

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved	
						2nd Qtr Target	Progress to date	Challenges			Remedial Actions
To enhance good governance and public participation	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	Unqualified Opinion	Unqualified Opinion	none	AGSA audit report	Achieved	
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019	n/a		38%	n/a	n/a	n/a	n/a	n/a	
		% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	65%	75%	None	None	Quarterly IA status reports	Achieved
		% execution of identified risk management plan within prescribed timeframes per quarter (budget and treasury)	n/a		100%	75%	90%	None	None	Quarterly risk assessment report	Achieved

CAPITAL PROJECTS

Ward No.	Strategic Objectives	Project	Key Performance Indicator	Original Budget R,000's 2018/19	Expenditure	Audited Baseline 2016/17	2nd Qtr Target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
13	To provide for basic services and sustainable infrastructural development	Mobile Offices	% Construction of mobile offices	500 000	R0.00	New	50% Appointment of service provider	0%	Liquidity problems	The project will be deferred with the aim of reducing cost	Appointment letter	Not Achieved

MM

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
To provide for basic services delivery and sustainable infrastructural development	Transversal programmes	number of Transversal programmes implemented in terms of mainstreaming with respect to HIV/AIDS, Gender, Disabled, Woman and Children Rights by the 30 Jun 2019	Opex		6	2	2	none	Programme and attendance register	Achieved

MM 07

Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

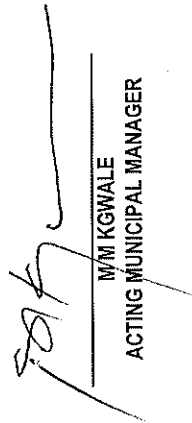
Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19			Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges		
	community participation	number of public participation reports submitted to council	n/a		New	2	0	Second quarter council came before report submission due date	Council resolution	Not achieved
	MPAC programme	number of MPAC quarterly reports submitted to council	n/a		3	2	0	The MPAC report is to big to be considered in an ordinary council	Council resolution	Not achieved

MM

Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges	Remedial Actions		
To enhance good governance and public participation	Mayoral programme	number of Mayoral outreach projects initiated by 30 Jun 2019	Opex		2	1	Congested council schedule	To be done in the 3rd quarter	Report and Attendance register	Not achieved	
	Ward committee	number of ward committee reports submitted to council quarterly	n/a		New	0	Second quarter council came before report submission due date	To be submitted in the next council sitting	Council resolution	Not achieved	
		number of ward committee conference held	Opex		New	n/a	n/a	n/a	n/a	n/a	
	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a		Qualified Opinion	unqualified opinion	unqualified opinion	none	none	AGSA audit report	achieved
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019	n/a		38%	n/a	n/a	n/a	n/a	n/a	n/a
		% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		66%	50%	still busy with resolving the findings	to fast track the process	Quarterly IA status reports	Not achieved	

M 07

Strategic Objective	Programme	Key performance indicator	Budget Source	Expenditure	Audited Baseline 2016/17	2018/19				Evidence	Achieved / Not Achieved
						2nd Qtr Target	Progress to date	Challenges	Remedial Actions		
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (executive support)	n/a		100%	75%	88%	none	none	Quarterly risk assessment report	achieved


 M/M KGWALE
 ACTING MUNICIPAL MANAGER

2019/01/23
 DATE

04/21